

**WORLD  
PUBLIC HEALTH  
NUTRITION  
ASSOCIATION**

**ELECTIONS 2016  
WPHNA Executive Committee**

**Call for candidates**

This is a call for candidates for the Association's Executive Committee (EC), which is its governing body. The positions open are:

- General Secretary
- Treasurer
- Communications Secretary
- Conferences Secretary
- External Affairs Secretary
- Membership Secretary
- Projects Secretary
- Publications Secretary
- Regional Secretary for Africa

Application forms with details of these positions accompany this general call. The positions of President and Professional Affairs Secretary were filled in 2015 and are not open in this election.

*Candidacy*

Members of the Association are invited to put forward their candidacy for either of these positions. To be eligible, **members must be fully paid up on the date of 31<sup>st</sup> October 2016 at 23.59 GMT, which is the deadline for candidacies.**

Candidates should download the application form online at [www.wphna.org](http://www.wphna.org), and submit it to [secretariat@wphna.org](mailto:secretariat@wphna.org). Candidates are encouraged to check all relevant details and to submit their applications in good time. Incomplete, inadequate or inappropriate applications will not be accepted.

*Election process*

The elections process will be launched during the World Nutrition Cape Town 2016 Conference. Members will be notified of the candidates in early November 2016. The electorate is fully paid-up Association members. Voting will take place in November and will close on 30 November 2016, 23.59 GMT. The checking and counting process

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will be overseen by two independent scrutineers. Announcement of the results of the election will be made in mid December 2016.

## *Governing body*

The Association is governed by its Executive Committee who are its trustees, chaired by the President. The EC also has powers of co-option for positions not filled during elections.

## *Aims and objectives*

The current aims and objectives of the Association are:

- To create, manage and develop an individual member organisation that brings together people with a common interest in promoting and improving the teaching and practice of public health nutrition across the world.
- To advocate and be a professional voice for public health nutrition at local, national and international level.
- To work with public bodies, and professional, civil society and other organisations and movements, to support the effective development and delivery of policies and programmes that will promote better public health nutrition and whose interests protect, improve and do not conflict with those of population health.
- To strengthen the basis for rational policies and effective actions in the public interest, so as to protect and improve the state of public health nutrition at all levels.
- To strengthen the capacity for action by working with partners to build a system and structure in which a well trained workforce can operate.
- To disseminate, encourage and promote information, discussion, debate, and thus good practice, rational policies and effective actions, by means of a website, a newsletter, social media, a journal, conferences, workshops, and other activities.

## *General requirements*

The following is expected of Association EC members:

### *a) Teamwork*

Executive Committee members with specific tasks are expected to be team leaders and as such, convenors of groups in their areas of work. These may take the form of task forces reporting on specific issues. As such, they will identify a deputy to stand in for

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them as needs arise. They will also identify and as appropriate train other team members to carry out specific tasks in their areas of work.

## *b) Promotion of the Association*

All Executive Committee members are expected to promote the Association and its work whenever they can; to recruit new members and retain existing members; when possible and appropriate to form regional groups of members; to propose ideas, contacts and contributions to the Association's website and to *World Nutrition*; and to play an active part in progressing the Association's strategic plan.

## *c) Workload*

Executive Committee members should expect to be engaged in Association work on average for at least four hours a week. There will be periods of intense work including unsocial hours. The Presidency and some other positions demand more time, at least until teams are built up and work shared. Any elected member who is unable to progress required work over a reasonable period of time, will be asked to stand down or else to accept a less demanding position.

## *d) Meetings*

The Executive Committee meets by regular Skype conferences, approximately monthly or more often as required. All members are asked to read meeting agenda papers, prepare papers on request, attend meetings, and take note of and follow Committee agreements as noted. Members who fail to attend three consecutive meetings without prior notice and good reason are liable to be asked to stand down.

## *e) Responsibilities of the Committee as a whole*

As the governing body of the Association, the Executive Committee is responsible for all aspects of its work. These include the soundness of its administration and finance, and the progress of its strategic plan. Specific tasks are delegated to EC members as indicated above. The EC is responsible for nominating one of its members as Alternate President, who will act as President as needs arise. The Committee will also co-opt people as non-voting members to fill posts not filled by election, to convene projects, or for other purposes.

## *EC Members*

EC Members all have specific tasks with front-line responsibilities. Members are expected to present quarterly written reports on their work to the EC, and substantial written reports as required from time to time and to General Assemblies of Association members.

**For more information visit [www.wphna.org](http://www.wphna.org).**